

MINUTES OF THE MEETING

August 5, 2015

SHEILA “Skip” NOWELL LEADERSHIP ACADEMY

A regularly scheduled meeting of the Sheila “Skip” Nowell Leadership Academy was held on

August 5, 2015 at Sheila “Skip” Nowell Leadership Academy, 133 Delaine Street, Providence, RI. Co-Chair Deborah Perry welcomed everyone, declared a quorum present and called the meeting to order at 6:33 p.m.

Present: Deborah Perry, Gigi DiBello, Misty Delgado, Stephanie Gonzalez, Suzanne Magaziner, Patricia Flanagan, Nancy Wilson, William Walter, Michael Commendatore and Jodi LaFauci.

Absent: Michele Cinquegrano, Susan Gerskoff, Deirdre Denning Norton, Joseph DiMartino, Toby Simon, and Clarice LaVerne Thompson.

1. ACCEPTANCE OF THE AGENDA

Co- Chair Deborah Perry requested a motion to accept the agenda.

On a motion duly made by Stephanie Gonzalez and seconded by Nancy Wilson

it was

VOTED: That the Sheila Skip Nowell Leadership Academy accept the agenda for the meeting of August 5, 2015.

Vote: 7 members voted in the affirmative and 0 members voted in the negative as follows:

YEAS: Gigi DiBello, Misty Delgado, Stephanie Gonzalez, Suzanne Magaziner, Patricia Flanagan, Nancy Wilson, and William Walter.

NAYS: 0

2. OPEN FORUM

Co-Chair Deborah Perry explained to the audience that the Board of Directors will allow for public comment, limited to two minutes per person and beginning with comments pertaining to approval items on tonight's meeting agenda before accepting comments on other topics.

Members of the Board of Directors were asked to give their full attention to speakers but were reminded that they could not engage speakers in conversation or answer questions.

If concerns or questions were raised from Open Forum topics, the Board could direct staff to follow up.

3. REPORT OF THE CHAIR

a. Co-Chair Deborah Perry shared the slate for the Nowell Board: William Walter for Chair, Misty Delgado as Vice Chair, Nancy Wilson as Secretary, and there remains a vacancy for the position of treasurer.

4. APPROVAL OF THE MINUTES

Nancy Wilson requested that reference to a teacher addressing the board be noted in the minutes.

**On a motion duly made by Bill Walter and seconded by Gigi DiBello
it was**

**VOTED: That the Sheila Skip Nowell Leadership Academy
rectify and accept Minutes of the
Meeting for June 24, 2015.**

**Vote: 7 members voted in the affirmative and 0 members
voted in the
negative as follows:**

**YEAS: Gigi DiBello, Misty Delgado, Stephanie Gonzalez, Suzanne
Magaziner, Patricia Flanagan, Nancy Wilson, and William Walter.**

NAYS: 0

5. FINANCE COMMITTEE REPORT

**a. Bill Walter reported on showing the current Statement of Revenues
and Expenditures including two columns of current period actual to
current year actual. He presented unaudited FYE 2014/15 Income
Statement and explained that we will be moving a cash basis to an
accrual basis for the 2015/16 FY.**

**On a motion duly made by Nancy Wilson and seconded by Patricia
Flanagan
it was**

VOTED: That the Sheila Skip Nowell Leadership Academy accept the Finance Committee Report.

Vote: 7 members voted in the affirmative and 0 members voted in the negative as follows:

YEAS: Gigi DiBello, Misty Delgado, Stephanie Gonzalez, Suzanne Magaziner, Patricia Flanagan, Nancy Wilson, and William Walter.

NAYS: 0

6. PERSONNEL COMMITTEE REPORT

a. The personnel committee update that the Employee Handbook was in final draft and would be ready soon.

**On a motion duly made by Gigi DiBello and seconded by Suzanne Magaziner
it was**

VOTED: That the Sheila Skip Nowell Leadership Academy accept the Personnel Committee report for the 2015-16 FY

Vote: 7 members voted in the affirmative and 0 members voted in the

negative as follows:

YEAS: Gigi DiBello, Misty Delgado, Stephanie Gonzalez, Suzanne Magaziner, Patricia Flanagan, Nancy Wilson, and William Walter.

NAYS: 0

7. STRATEGIC PLANNING COMMITTEE REPORT

a. The next dates are as follows:

September 2, 2015 @5:00pm: The Committee will meet for an hour prior to regularly scheduled Board meeting to set the agenda for the meeting on October 7, 2015.

October 7, 2015 @6:00pm: The Strategic Planning Committee will meet in lieu of a regularly scheduled Board meeting.

On a motion duly made by Stephanie Gonzalez and seconded by Misty Delgado

it was

VOTED: That the Sheila Skip Nowell Leadership Academy accept the Strategic Planning Committee Report.

Vote: 7 members voted in the affirmative and 0 members voted in the

negative as follows:

YEAS: Gigi DiBello, Misty Delgado, Stephanie Gonzalez, Suzanne Magaziner, Patricia Flanagan, Nancy Wilson, and William Walter.

NAYS: 0

8. ACTION ITEMS

a. Motion to approve 2015-16FY Modified Budget: Mike Commendatore

Tabled appending 2015/16 budget.

b. Motion to engage the auditing services of Marcum Accountants and Advisors, LLC for three years.

On a motion duly made by Nancy Wilson and seconded by Patricia Flanagan

it was

VOTED: That the Sheila Skip Nowell Leadership Academy to engage the services with Marcum for three years.

Vote: 7 members voted in the affirmative and 0 members voted in the

negative as follows:

YEAS: Gigi DiBello, Misty Delgado, Stephanie Gonzalez, Suzanne Magaziner, Patricia Flanagan, Nancy Wilson, and William Walter.

NAYS: 0

9. MANAGING DIRECTOR UPDATE

a. Michael Commendatore reported on the Unaudited Fiscal 2014/15 Statements. He expects the audit to be completed by November 30, 2015. We have committed to engaging the services of Marcum, LLC for three years.

10. HEAD OF SCHOOL UPDATE

a. Jodi LaFauci welcomed the Board of Directors to the 2015/16 school year and reviewed student enrollment data. Student data at a glance included student demographics and enrollment numbers. There are currently 161 students enrolled. She also reviewed the enrollment policy as well as the withdrawal-transfer policy.

b. Jodi LaFauci shared a revised student calendar and updated the board on the revised attendance policy. Highlights include: a 229 day school year; students have the option to attend every day and are not restricted to Tues/Thurs & Wed/ Fri schedules; continued flexible scheduling for parenting and pregnant teens, employed students, and those on medical leave; school work is expected to be completed on campus as well as the alternative learning setting using both teacher prepared lessons and technology; the electronic curriculum is Gradpoint, school is open Tuesday –Friday 9-4:30pm and Mondays and two Saturdays a month 9—12pm.

11. EXECUTIVE SESSION

Executive session pursuant to R.I. Gen. Laws Sec. 42-46-5(a)(2) - sessions pertaining to litigation; reasonably anticipated litigation involving former employees.

i. Motion to conclude Executive Session and reconvene Open Session

ii. Vote to seal minutes/votes taken during Executive Session if disclosure of such minutes/votes in Open Session would jeopardize any strategy, negotiation or investigation undertaken pursuant to discussions conducted under §42-46-5(a)

On a motion duly made by Misty Delgado and seconded by Bill Walter it was

VOTED: That the Nowell Leadership Board of Directors enter into Executive Session.

Vote: 7 members voted in the affirmative and 0 members voted in the negative as follows:

YEAS: Gigi DiBello, Misty Delgado, Stephanie Gonzalez, Suzanne Magaziner, Patricia Flanagan, Nancy Wilson, and William Walter.

NAYS: 0

10. REPORT FROM EXECUTIVE SESSION

On a motion duly made by Suzanne Magaziner and seconded by Stephanie Gonzalez it was

VOTED: That the Nowell Leadership Board of Directors vote to accept the discussion of the Executive Session.

Vote: 7 members voted in the affirmative and 0 members voted in

the negative as follows:

YEAS: Gigi DiBello, Misty Delgado, Stephanie Gonzalez, Suzanne Magaziner, Patricia Flanagan, Nancy Wilson, and William Walter.

NAYS: 0

On a motion duly made by Gigi DiBello and seconded by Nancy Wilson it was

**VOTED: That the Nowell Leadership Board of Directors vote to
seal the minutes of the Executive Session.**

**Vote: 7 members voted in the affirmative and 0 members voted in
the negative as follows:**

YEAS: Gigi DiBello, Misty Delgado, Stephanie Gonzalez, Suzanne Magaziner, Patricia Flanagan, Nancy Wilson, and William Walter.

NAYS: 0

12. ADJOURNMENT

Motion to adjourn by William Walter with no objections.

Co-Chair Perry adjourned the meeting at 7:12 PM.